



Notification of School of Management, Mae Fah Luang University
Internship Application Process for extracurricular

According to the school of management's consideration, the students must pass the qualification as stipulated by the school of management.

Procedures for Internship Application Approval for extracurricular

1. The qualifications of the interns

- GPAX \geq 2.00
(If students have a GPAX less than 2.0, students are required to seek approval from general advisor)
- Study plan
- Students have not been in a suspension of study period in the semester applied for the internship.
- Students have not been given a disciplinary penalty.
- Student's congenital disease information

2. Student's operational guideline for internship

- The appropriateness of student's operational guidelines for internship has to be considered.

3. The information of enterprise

- The appropriateness of enterprise and the position applied has to be considered and approved by internship supervisor.

4. Other information during internship such as accommodation, transportation, expenses, the prevention measures of Coronavirus Disease 2019 (COVID-19), etc.

5. Student's documents including

- Transcript
- Certificate of student status
- Resume
- Other documents required by the enterprise/School/Programs

6. Parent's permission for internship

- Acknowledgement and Permission Form for internship

Programs approve the student's internship application

If the students submit the application, programs committee shall approve student's internship until all students have been accepted by enterprises.

Dean of School of Management

The Dean of School of Management, Mae Fah Luang University or the designated representative of the Dean shall have the power to decide any issues in relation to or arising from this Notification and such decision shall be final and binding,

Please be informed accordingly.

Announced on 15th March, 2023



(Dr.Piyatida Pianluprasidh)

Dean

School of Management,
Mae Fah Luang University